

District of: British Columbia  
Division No. 03 - Vancouver  
Court No.  
Estate No. 11-3012769

\_FORM 68\_  
Notice of Bankruptcy, First Meeting of Creditors  
(Subsection 102(1) of the Act)

Original  Amended

In the Matter of the Bankruptcy of  
The Artek Group Limited  
of the City of Surrey, in the Province of British Columbia  
Crowe MacKay & Company Ltd., Trustee

Take notice that:

1. The Artek Group Limited filed (or was deemed to have filed) an assignment (or a bankruptcy order was made against The Artek Group Limited) on the 22nd day of November 2023 and the undersigned, Crowe MacKay & Company Ltd., was appointed as trustee of the estate of the bankrupt by the official receiver (or the Court); subject to affirmation by the creditors of the trustee's appointment or substitution of another trustee by the creditors.
2. The first meeting of creditors of the bankrupt will be held on the 12th day of December 2023 at 2:00 PM at By video conference or (For coordinates, contact Tetsu Takagaki at [tetsu.takagaki@crowemackay.ca](mailto:tetsu.takagaki@crowemackay.ca)).
3. To be entitled to vote at the meeting, a creditor must file with the trustee, before the meeting, a proof of claim and, where necessary, a proxy.
4. Enclosed with this notice are a proof of claim form, proxy form and list of creditors with claims amounting to \$25 or more showing the amounts of their claims.
5. Creditors must prove their claims against the estate of the bankrupt to share in any distribution of the proceeds realized from the estate.

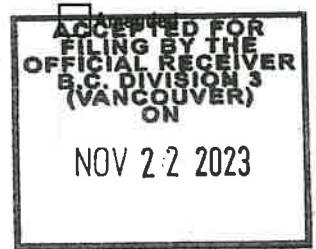
Dated at the City of Vancouver in the Province of British Columbia, this 22nd day of November 2023.

Crowe MacKay & Company Ltd. - Licensed Insolvency Trustee  
Per:

  
Jonathan McNair - Licensed Insolvency Trustee  
1100 - 1177 West Hastings Street  
Vancouver BC V6E 4T5  
Phone: (604) 689-3928 Fax: (604) 687-5617

District of: British Columbia  
 Division No. 03 - Vancouver  
 Court No.  
 Estate No.

Original



- Form 78 -

Statement of Affairs (Business Bankruptcy) made by an entity  
 (Subsection 49(2) and Paragraph 158(d) of the Act / Subsections 50(2) and 62(1) of the Act)

In the Matter of the Bankruptcy of  
 The Artek Group Limited  
 of the City of Surrey, in the Province of British Columbia  
 Crowe MacKay & Company Ltd., Trustee

To the bankrupt:

You are required to carefully and accurately complete this form and the applicable attachments showing the state of your affairs on the date of the bankruptcy, on the 22nd day of November 2023. When completed, this form and the applicable attachments will constitute the Statement of Affairs and must be verified by oath or solemn declaration.

LIABILITIES (as stated and estimated by the officer)	ASSETS (as stated and estimated by the officer)
1. Unsecured creditors as per list "A" .....	1. Inventory .....
176,552.18	0.00
Balance of secured claims as per list "B" .....	2. Trade fixtures, etc. ....
1.00	0.00
Total unsecured creditors .....	3. Accounts receivable and other receivables, as per list "E"
176,553.18	Good .....
2. Secured creditors as per list "B" .....	0.00
0.00	Doubtful .....
3. Preferred creditors as per list "C" .....	0.00
1.00	Bad .....
4. Contingent, trust claims or other liabilities as per list "D" estimated to be reclaimable for .....	236,782.41
0.00	Estimated to produce .....
Total liabilities .....	0.00
176,554.18	4. Bills of exchange, promissory note, etc., as per list "F" .....
Surplus .....	0.00
NIL	5. Deposits in financial institutions .....
	0.00
	6. Cash .....
	0.00
	7. Livestock .....
	0.00
	8. Machinery, equipment and plant .....
	0.00
	9. Real property or immovable as per list "G" .....
	0.00
	10. Furniture .....
	0.00
	11. RRSPs, RRIFs, life insurance, etc. ....
	0.00
	12. Securities (shares, bonds, debentures, etc.) .....
	0.00
	13. Interests under wills .....
	0.00
	14. Vehicles .....
	0.00
	15. Other property, as per list "H" .....
	0.00
	If bankrupt is a corporation, add:
	Amount of subscribed capital .....
	0.00
	Amount paid on capital .....
	0.00
	Balance subscribed and unpaid .....
	0.00
	Estimated to produce .....
	0.00
	Total assets .....
	0.00
	Deficiency .....
	176,554.18

I, Dmitri Wasyl Tymkiw, of the City of Vancouver in the Province of British Columbia, do swear (or solemnly declare) that this statement and the attached lists are to the best of my knowledge, a full, true and complete statement of the affairs of the Corporation on the 15th day of November 2023 and fully disclose all property of every description that is in my possession or that may devolve on me in accordance with the Act.

SWORN (or SOLEMNLY DECLARED) remotely by Dmitri Wasyl Tymkiw stated as being located in the City of Seattle in the State of Washington before me at the City of Vancouver in the Province of British Columbia, on this 16th day of November 2023 in accordance with provincial Regulation on Administering Oath or Declaration Remotely.

8

Jonathan McNair, Commissioner for Taking Affidavits  
 For the Province of British Columbia  
 Expires June 30, 2024

DWT

Dmitri Wasyl Tymkiw

District of: British Columbia  
 Division No. 03 - Vancouver  
 Court No.  
 Estate No.

FORM 78 – Continued

In the Matter of the Bankruptcy of  
 The Artek Group Limited  
 of the City of Surrey, in the Province of British Columbia  
 Crowe MacKay & Company Ltd., Trustee

List "A"  
 Unsecured Creditors

The Artek Group Limited

No.	Name of creditor	Address	Unsecured claim	Balance of claim	Total claim
1	A.B. Seating MFRS. Ltd.	#402 - 204 Cayer St Coquitlam BC V3K 5B1	3,843.00	0.00	3,843.00
2	Adriano's Stainless Ltd.	#105 - 18935 - 96th Avenue Surrey BC V4N 3P3	336.00	0.00	336.00
3	Allmar Inc.	9726 - 186th Street Surrey BC V4N 3N7	5.25	0.00	5.25
4	Architectural Woodwork MFG	#101 - 4238 Lozells Avenue Burnaby BC V5A 0C4	1,587.60	0.00	1,587.60
5	Canada Wide Media Limited	130 - 4321 Still Creek Road Burnaby BC V5C 6S7	892.50	0.00	892.50
6	CRA - GST/HST - Vancouver	Surrey National Verification and Collection Centre -9755 King George Blvd Surrey BC V3T 5E1	1.00	0.00	1.00
7	E.Roko Distributions Ltd.	3150 Lake City Burnaby BC V5A 3A4	126.05	0.00	126.05
8	Hamilton Duncan Law Corp.	1450 - 13401 - 108th Avenue Surrey BC V3T 5T3	342.92	0.00	342.92
9	Hardwood Specialty Products LP	27321 - 58 Crescent Langley BC V4W 3W7	0.00	1.00	1.00
10	Innovative Signage	3765 William St Burnaby BC V5C 3H8	34,372.80	0.00	34,372.80
11	K&H Dispatch Co. Ltd.	#107 - 3950 - 191st St Surrey BC V3Z 0Y6	26.20	0.00	26.20
12	Kathleen Jones	#32 - 20761 Telegraph Trail Langley BC V1M 2W3	165.00	0.00	165.00
13	Kris Slurhahn	17343 60A Avenue Surrey BC V3S 6X9	3,000.00	0.00	3,000.00
14	Lee Alibhai	3599 Bearcroft Dr. Richmond BC V6X 3B2	3,000.00	0.00	3,000.00
15	London Life	PO Box 7200 Station Main Winnipeg MB R3C 4W4	1,616.15	0.00	1,616.15
16	McKillican Canada Inc.	16420 - 118th Avenue NW Edmonton AB T5V 1C8	581.28	0.00	581.28
17	Ministry of Finance - PST - British Columbia	Station Provincial Government PO Box 9445 Victoria BC V8W 9V5	1.00	0.00	1.00
18	Pacific Northwest Projects	2256 Windridge Drive North Vancouver BC V7H 1B5	60,380.88	0.00	60,380.88
19	RBC Royal Bank c/o BankruptcyHighway.com Attn: Razel Bowen	PO Box 57100 Elobicoke ON M8Y 3Y2	60,000.00	0.00	60,000.00
20	Reimer Hardwood Ltd.	PO Box 2160 Abbotsford BC V2T3X8	198.45	0.00	198.45

16-Nov-2023

Date

DWT

Dmitri Wasyl Tymkiw

District of: British Columbia  
Division No. 03 - Vancouver  
Court No.  
Estate No.

FORM 78 – Continued

In the Matter of the Bankruptcy of  
The Artek Group Limited  
of the City of Surrey, in the Province of British Columbia  
Crowe MacKay & Company Ltd., Trustee

List "A"  
Unsecured Creditors

The Artek Group Limited

No.	Name of creditor	Address	Unsecured claim	Balance of claim	Total claim
21	Richelieu Hardware	#150 - 12851 Rowan Place Richmond BC V6V 2K5	5,242.40	0.00	5,242.40
22	Trans Delta Express Ltd.	7557 Minister Drive West Delta BC V4C 4L8	831.70	0.00	831.70
23	Wilf Sturhahn	326- 15380 102A Avenue Surrey BC V3R 0B3	1.00	0.00	1.00
24	WorkSafeBC - Collections Department	PO Box 5350 Stn. Terminal Vancouver BC V6B 5L5	1.00	0.00	1.00
<b>Total:</b>			<b>176,552.18</b>	<b>1.00</b>	<b>176,553.18</b>

16-Nov-2023

Date

DWT

Dmitri Wasyl Tymkiw

District of: British Columbia  
Division No. 03 - Vancouver  
Court No.  
Estate No.

FORM 78 - Continued

In the Matter of the Bankruptcy of  
The Artek Group Limited  
of the City of Surrey, in the Province of British Columbia  
Crowe MacKay & Company Ltd., Trustee  
List "B"  
Secured Creditors

The Artek Group Limited

No.	Name of creditor	Address	Amount of claim	Particulars of security	When given	Estimated value of security	Estimated surplus from security	Balance of claim
1	CRA - TAX - Pacific	Surrey National Verification and Collection Centre - 9755 King George Blvd Surrey BC V3T 5E1	1.00			0.00		1.00
2	Hardwood Specialty Products LP	27321 - 58 Crescent Langley BC V4W 3W7	1.00			0.00		1.00
3	Royal Bank of Canada	180 Wellington St W 3rd FL Toronto ON M5J 1J1	306,527.33			0.00		306,527.33
<b>Total:</b>			<b>306,529.33</b>			<b>0.00</b>	<b>0.00</b>	<b>306,529.33</b>

16-Nov-2023

Date

DWT

Dmitri Wasył Tymkiw

District of: British Columbia  
Division No. 03 - Vancouver  
Court No.  
Estate No.

FORM 78 – Continued

In the Matter of the Bankruptcy of  
The Artek Group Limited  
of the City of Surrey, in the Province of British Columbia  
Crowe MacKay & Company Ltd., Trustee  
List "C"  
Preferred Creditors for Wages, Rent, etc.

The Artek Group Limited

No.	Name of creditor	Address and occupation	Nature of claim	Period during which claim accrued	Amount of claim	Amount payable in full	Difference ranking for dividend
1	Wif Sturhahn	326- 15380 102A Avenue Surrey BC V3R 0B3			1.00	0.00	1.00
<b>Total:</b>					<b>1.00</b>	<b>0.00</b>	<b>1.00</b>

16-Nov-2023

Date

DWT

Dmitri Wasyl Tymkiw

District of: British Columbia  
Division No. 03 - Vancouver  
Court No.  
Estate No.

FORM 78 - Continued

In the Matter of the Bankruptcy of  
The Artek Group Limited  
of the City of Surrey, in the Province of British Columbia  
Crowe MacKay & Company Ltd., Trustee  
List "D"  
Contingent or Other Liabilities

The Artek Group Limited

No.	Name of creditor or claimant	Address and occupation	Amount of liability or claim	Amount expected to rank for dividend	Date when liability incurred	Nature of liability
			Total:	0.00	0.00	

16-Nov-2023

Date

DWT

Dmitri Wasyl Tymkiw

District of: British Columbia  
 Division No. 03 - Vancouver  
 Court No.  
 Estate No.

FORM 78 - Continued

In the Matter of the Bankruptcy of  
 The Artek Group Limited  
 of the City of Surrey, in the Province of British Columbia  
 Crowe MacKay & Company Ltd., Trustee  
 List "E"  
 Debts Due to the Bankrupt  
 The Artek Group Limited

No.	Name of debtor	Address and occupation	Nature of debt	Amount of debt (good, doubtful, bad)	Folio of ledgers or other book where particulars to be found	When contracted	Estimated to produce	Particulars of any securities held for debt
1	Accounts Receivable	n/a Vancouver BC	Trade receivables	0.00 0.00 236,782.41		12-Nov-2023	0.00	n/a
2	Related Parties	n/a Vancouver BC	n/a	0.00 0.00 0.00		12-Nov-2023	0.00	n/a
Total:				0.00 0.00 236,782.41			0.00	

16-Nov-2023

Date

DWT

Dmitri Wasyl Tymkiw



District of: British Columbia  
Division No. 03 - Vancouver  
Court No.  
Estate No.

FORM 78 - Continued

In the Matter of the Bankruptcy of  
The Artek Group Limited  
of the City of Surrey; in the Province of British Columbia  
Crowe MacKay & Company Ltd., Trustee  
List "F"

Bills of Exchange, Promissory Notes, Lien Notes, Chattel  
Mortgages, etc., Available as Assets

The Artek Group Limited

No.	Name of all promissory, acceptors, endorsers, mortgagors, and guarantors	Address	Occupation	Amount of bill or note, etc.	Date when due	Estimated to produce	Particulars of any property held as security for payment of bill or note, etc.
Total:				0.00		0.00	

16-Nov-2023

Date

DWT

Dmitri Wasyl Tymkiw

District of: British Columbia  
Division No. 03 - Vancouver  
Court No.  
Estate No.

FORM 78 – Continued

In the Matter of the Bankruptcy of  
The Artek Group Limited  
of the City of Surrey, in the Province of British Columbia  
Crowe MacKay & Company Ltd., Trustee  
List "G"  
Real Property or Immovables Owned by Bankrupt

The Artek Group Limited

Description of property	Nature of bankrupt interest	In whose name does title stand	Total value	Particulars of mortgages, hypothecs, or other encumbrances (name, address, amount)	Equity or surplus
			Total:	0.00	0.00

16-Nov-2023

Date

DWT  
Dmitri Wasyl Tymkiw

District of: British Columbia  
 Division No. 03 - Vancouver  
 Court No.  
 Estate No.

FORM 78 – Concluded

In the Matter of the Bankruptcy of  
 The Artek Group Limited  
 of the City of Surrey, in the Province of British Columbia  
 Crowe MacKay & Company Ltd., Trustee  
 List "H"  
 Property

The Artek Group Limited  
 FULL STATEMENT OF PROPERTY

Nature of property	Location	Details of property	Original cost	Estimated to produce
(a) Stock-in-trade			0.00	0.00
(b) Trade fixtures, etc.			0.00	0.00
(c) Cash in financial institutions			0.00	0.00
(d) Cash on hand		Cash on hand	0.00	0.00
(e) Livestock			0.00	0.00
(f) Machinery, equipment and plant			0.00	0.00
(g) Furniture		Furniture & Equipment	0.00	0.00
(h) Life insurance policies, RRSPs, etc.			0.00	0.00
(i) Securities			0.00	0.00
(j) Interests under wills, etc.			0.00	0.00
(k) Vehicles			0.00	0.00
(l) Taxes			0.00	0.00
(m) Other		Investments in Related Parties	1,560,432.00	0.00
			<b>Total:</b>	<b>0.00</b>

16-Nov-2023

Date

DWT

Dmitri Wasyl Tymkiw

District of: British Columbia  
Division No. 03 - Vancouver  
Court No.  
Estate No. 11-3012769

FORM 31  
Proof of Claim  
(Sections 50.1, 81.5, 81.6, Subsections 65.2(4), 81.2(1), 81.3(8), 81.4(8), 102(2), 124(2), 128(1),  
and Paragraphs 51(1)(e) and 66.14(b) of the Act)

In the Matter of the Bankruptcy of  
The Artek Group Limited  
of the City of Surrey, in the Province of British Columbia  
Crowe MacKay & Company Ltd., Trustee

All notices or correspondence regarding this claim must be forwarded to the following address:

\_\_\_\_\_  
\_\_\_\_\_

In the matter of the bankruptcy of The Artek Group Limited of the City of Surrey in the Province of British Columbia and the claim of \_\_\_\_\_, creditor.

I, \_\_\_\_\_ (name of creditor or representative of the creditor), of the city of \_\_\_\_\_ in the province of \_\_\_\_\_, do hereby certify:

1. That I am a creditor of the above named debtor (or I am \_\_\_\_\_ (position/title) of \_\_\_\_\_, creditor).

2. That I have knowledge of all the circumstances connected with the claim referred to below.

3. That the debtor was, at the date of bankruptcy, namely the 22nd day of November 2023, and still is, indebted to the creditor in the sum of \$ \_\_\_\_\_, as specified in the statement of account (or affidavit) attached and marked Schedule "A", after deducting any counterclaims to which the debtor is entitled. (The attached statement of account or affidavit must specify the vouchers or other evidence in support of the claim.)

4. (Check and complete appropriate category.)

A. UNSECURED CLAIM OF \$ \_\_\_\_\_

(other than as a customer contemplated by Section 262 of the Act)

That in respect of this debt, I do not hold any assets of the debtor as security and  
(Check appropriate description.)

Regarding the amount of \$ \_\_\_\_\_, I claim a right to a priority under section 136 of the Act.

Regarding the amount of \$ \_\_\_\_\_, I do not claim a right to a priority.  
(Set out on an attached sheet details to support priority claim.)

B. CLAIM OF LESSOR FOR DISCLAIMER OF A LEASE \$ \_\_\_\_\_

That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows:  
(Give full particulars of the claim, including the calculations upon which the claim is based.)

C. SECURED CLAIM OF \$ \_\_\_\_\_

That in respect of this debt, I hold assets of the debtor valued at \$ \_\_\_\_\_ as security, particulars of which are as follows:  
(Give full particulars of the security, including the date on which the security was given and the value at which you assess the security, and attach a copy of the security documents.)

D. CLAIM BY FARMER, FISHERMAN OR AQUACULTURIST OF \$ \_\_\_\_\_

That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of \$ \_\_\_\_\_  
(Attach a copy of sales agreement and delivery receipts.)

District of British Columbia  
Division No. 03 - Vancouver  
Court No.  
Estate No. 11-3012769

FORM 31 --- Concluded  
In the Matter of the Bankruptcy of  
The Artek Group Limited  
of the City of Surrey, in the Province of British Columbia  
Crowe MacKay & Company Ltd., Trustee

- E. CLAIM BY WAGE EARNER OF \$ \_\_\_\_\_
- That I hereby make a claim under subsection 81.3(8) of the Act in the amount of \$ \_\_\_\_\_,
- That I hereby make a claim under subsection 81.4(8) of the Act in the amount of \$ \_\_\_\_\_,
- F. CLAIM BY EMPLOYEE FOR UNPAID AMOUNT REGARDING PENSION PLAN OF \$ \_\_\_\_\_
- That I hereby make a claim under subsection 81.5 of the Act in the amount of \$ \_\_\_\_\_,
- That I hereby make a claim under subsection 81.6 of the Act in the amount of \$ \_\_\_\_\_,
- G. CLAIM AGAINST DIRECTOR \$ \_\_\_\_\_

*(To be completed when a proposal provides for the compromise of claims against directors.)*  
That I hereby make a claim under subsection 50(13) of the Act, particulars of which are as follows:  
*(Give full particulars of the claim, including the calculations upon which the claim is based.)*

- H. CLAIM OF A CUSTOMER OF A BANKRUPT SECURITIES FIRM \$ \_\_\_\_\_

That I hereby make a claim as a customer for net equity as contemplated by section 262 of the Act, particulars of which are as follows:  
*(Give full particulars of the claim, including the calculations upon which the claim is based.)*

5. That, to the best of my knowledge, I \_\_\_\_\_ (am/am not) (or the above-named creditor \_\_\_\_\_ (is/is not)) related to the debtor within the meaning of section 4 of the Act, and \_\_\_\_\_ (have/has/have not/has not) dealt with the debtor in a non-arm's-length manner.

6. That the following are the payments that I have received from, and the credits that I have allowed to, and the transfers at undervalue within the meaning of subsection 2(1) of the Act that I have been privy to or a party to with the debtor within the three months (or, if the creditor and the debtor are related within the meaning of section 4 of the Act or were not dealing with each other at arm's length, within the 12 months) immediately before the date of the initial bankruptcy event within the meaning of Section 2 of the Act: *(Provide details of payments, credits and transfers at undervalue.)*

7. *(Applicable only in the case of the bankruptcy of an individual.)*

- Whenever the trustee reviews the financial situation of a bankrupt to redetermine whether or not the bankrupt is required to make payments under section 68 of the Act, I request to be informed, pursuant to paragraph 68(4) of the Act, of the new fixed amount or of the fact that there is no longer surplus income.
- I request that a copy of the report filed by the trustee regarding the bankrupt's application for discharge pursuant to subsection 170(1) of the Act be sent to the above address.

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_,

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Creditor

Phone Number: \_\_\_\_\_  
Fax Number : \_\_\_\_\_  
E-mail Address : \_\_\_\_\_

NOTE: If an affidavit is attached, it must have been made before a person qualified to take affidavits.

WARNINGS: A trustee may, pursuant to subsection 128(3) of the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed, in a proof of security, by the secured creditor.

Subsection 201(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.

District of: British Columbia  
Division No. 03 - Vancouver  
Court No.  
Estate No. 11-3012769

FORM 36  
Proxy  
(Subsection 102(2) and paragraphs 51(1)(e) and 66.15(3)(b) of the Act)

In the Matter of the Bankruptcy of  
The Artek Group Limited  
of the City of Surrey, in the Province of British Columbia  
Crowe MacKay & Company Ltd., Trustee

I, \_\_\_\_\_, of \_\_\_\_\_, a creditor in the above matter, hereby  
appoint \_\_\_\_\_, of \_\_\_\_\_, to be  
my proxyholder in the above matter, except as to the receipt of dividends, \_\_\_\_\_ (with or without)  
power to appoint another proxyholder in his or her place.

Dated at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Individual Creditor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Name of Corporate Creditor

Per \_\_\_\_\_  
Name and Title of Signing Officer

Return To:  
Crowe MacKay & Company Ltd. - Licensed Insolvency Trustee

\_\_\_\_\_  
1100 - 1177 West Hastings Street  
Vancouver BC V6E 4T5  
Fax: (604) 687-5617  
E-mail: trustee@crowemackay.ca

## **CHECKLIST FOR PROOFS OF CLAIM**

This checklist is provided to assist you in preparing the accompanying proof of claim form and, where required, proxy form in a complete and accurate manner. Please specifically check each requirement.

### **PROOF OF CLAIM**

- ▶ The signature of a witness is required;
- ▶ The claim must be signed personally by the individuals;
- ▶ If the creditor is a corporation, the full and complete legal name of the company or firm must be stated;
- ▶ Give the complete address, including postal code, where all notices or correspondence is to be forwarded, the name of the person to contact, the phone number and fax number.

### **PARAGRAPH 1**

- ▶ Please state your name, city of residence, and if you are completing the declaration for a corporation or another person, your position or title.

### **PARAGRAPH 3**

- ▶ State the date of bankruptcy, proposal of receivership and the amount of your claim;
- ▶ A detailed statement of account must be attached and must show the date, number and amount of all the invoices, charged credits or payments;
- ▶ A statement of account is not complete if it begins with an amount brought forward;
- ▶ The amount of the statement of account must agree with the amount claimed on the proof of claim.

### **PARAGRAPH 4**

- ▶ An ordinary creditor must check subparagraph A. A preferred creditor must set out on an attached schedule the particulars of your priority;
- ▶ A secured creditor must check subparagraph C. You must insert the value at which you assess each of your securities and provide a certified true copy of the security documents as registered.

### **PARAGRAPH 5**

Strike out "are" or "are not" as applicable to you. You would be considered a related person if:

- ▶ You are related to blood or marriage to the debtor;
- ▶ If the debtor is a corporation and you were a shareholder or if your company was controlled by the same shareholders as the debtor corporation.

### **PARAGRAPH 6**

All creditors must attach a detailed list of all payments or credits received or granted, as follows:

- ▶ Within the 3 months preceding the bankruptcy or proposal, if the creditor and the debtor are not related;
- ▶ Within 12 months preceding the bankruptcy or proposal, if the creditor and debtor are related.

In the case of an individual's bankruptcy only, you may request some or all of the items stated after paragraph 6.

### **GENERAL PROXY**

A creditor may appoint a proxy by completing the proxy form, if the creditor is a corporation, the proxy form must be completed in the corporate name and signature witness.

### **NOTES**

- ▶ Only creditors who have filed claims in the proper manner before the time appointed for the meeting of creditors are entitled to vote;
- ▶ A creditor may vote either in person or by proxy;
- ▶ A debtor may not be appointed a proxy at any meeting of his creditors;
- ▶ The trustee may be appointed as a proxy to for any creditors;
- ▶ A corporation may vote by an authorized agent at the meeting of creditors;
- ▶ In order to have the right to vote, a person must himself be a creditor or be the holder of a property executed proxy showing the name of the creditor;
- ▶ Only creditors who filed claims in the proper form with the trustee are entitled to share in any distribution that may be made.